



**D Y PATIL
UNIVERSITY**

PUNE | AMBI

॥ ज्ञानधीनं जगत् सर्वम् ॥

UGC Proforma Admission Process

Section 6

- 6.1 Annexure XXIV: Admission Handbook**
- 6.2 Annexure XXV: Student Entrance Details for Admission**
- 6.4 Annexure: Refer XXIV Admission Eligibility Criteria**
- 6.5. Annexure XXVI: First Statute of University**
- 6.7 Annexure : Refer XXIV for NRI & Overseas Student Admission (Admission Handbook)**

**D Y Patil University Pune Ambi
MIDC Road, Ambi, Pune
www.dypatiluniversitypune.edu.in**



D Y PATIL
UNIVERSITY

PUNE | AMBI

॥ ज्ञानधीनं जगत् सर्वम ॥

Section 6

6.1 Annexure XXIV- Admission Handbook

D Y Patil University Pune Ambi
MIDC Road, Ambi, Pune
www.dypatiluniversitypune.edu.in



D Y PATIL
UNIVERSITY

PUNE

ADMISSION HANDBOOK

School of Architecture
(Academic Year 2023-2024)

Programs-

B. Arch. – Bachelor's in Architecture

M. Arch. – Master's in Architecture

Website - www.dypatiluniversitypune.edu.in

E- Mail - admissions@dypatiluniversitypune.edu.in

info@dypatiluniversitypune.edu.in

Admission Enquiry Mobile No – 8448444230

Technical Helpline No - 8104502268

Phone No –020-71533830

INDEX

Sr. No.	Description	Page Number
1.	Program and Intake	2
2.	Program Eligibility	3
3.	Reservation Policy	5
4.	Program Fees and Payment Schedule	8
5.	Application/ Registration Process for Admission	10
6.	Activity Schedule	12
7.	Confirmation of Admission	14
8.	Refund Policy	15
9.	Anti-Ragging	16

Programs Offered

Name of the School	Program	Duration (In Years)	Intake	Form Fee in Rs.	Fees in Rs. (Per Annum)
School of Architecture	Bachelor of Architecture	5	120	800	1,50,000
	Master of Architecture (Environmental Architecture)	2	20	1000	1,75,000

Program Eligibility

Program	Eligibility Criteria
<p>Bachelor of Architecture (B Arch)</p>	<p>1. Passed HSC or its equivalent with 50% aggregate marks in Physics, Chemistry and Mathematics as mandatory subjects with 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) of the 10+2 level examination.</p> <p style="text-align: center;">OR</p> <p>1. Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) with Mathematics as compulsory subject.</p> <p style="text-align: center;">OR</p> <p>1. The candidate should have passed IB Diploma or Certificate with minimum 4 points in each subject with over all minimum of 24 points. English, Physics, Chemistry and Mathematics are compulsory. Minimum two Science subjects must be taken in HL and the Third science subject in with English in HL or SL. Students awarded the IB Diploma should also have completed other mandatory requirements (like CAS, TOK and the EE) towards the award of IB Diploma.</p> <p style="text-align: center;">AND</p> <p>1. The Candidate should have obtained at least 40% marks at National Aptitude Test in Architecture (NATA 2023), conducted by the Council of Architecture,</p> <p style="text-align: center;">OR</p> <p>2. The Candidate should have obtained qualifying marks in JEE (main) paper II</p>

Master of Architecture (M Arch)	<ol style="list-style-type: none">1. The Candidate must be an Indian National.2. The students must have passed a bachelor's degree in Architecture (B.Arch) from a recognised university/institute.3. Aggregate 50% marks in Bachelor of Architecture examinations (at least 45% marks in case of candidates of Backward class categories and persons with disability belonging to Maharashtra State only)4. In addition to the above, the candidate must have obtained Non-Zero score in MAH-M. ARCH-CET 2023 or qualified for GATE.
--	--

Eligibility Criteria rules as stated by COA will be applicable time to time.

For International Students –

Students applying through PIO(Person of Indian Origin)/FN (Foreign National)/ OCI (Overseas Citizenship of India) are requested to write a mail to admissions@dypatiluniversitypune.edu.in or contact Admission Office on +91 8448444230.

Transfer Candidates:

1. Transfer Admissions for Higher Classes (Only if seats are available)
2. Passed in all subjects of Previous Years.
3. No Objection Certificate from the Previous Institute
4. Enrollment number given by Council of Architecture is necessary

The admission Process will be governed by the rules and regulations as prescribed by the Council of Architecture and D Y Patil University, Ambi, Pune.

Note:

1. If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
2. If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

Reservation Policy

- D Y Patil University adhere to the Reservation Policies stated by Government of Maharashtra and Directorate of Technical Education, Maharashtra State. All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfillment of the eligibility criteria specified by respective authorities from time to time.

- Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra state candidates. Backward class candidates shall claim the category to which they belong to at the time of submission of application form.

Sr. No.	Category of Reservation	Percentage of seats Reserved
1	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13 %
2	Schedule Tribes (ST)	7 %
3	Vimukta Jati (VJ)/De Notified Tribes (DT) - (NT-A)	3 %
4	Nomadic Tribes 1 (NT-B)	2.5 %
5	Nomadic Tribes 2 (NT-C)	3.5 %
6	Nomadic Tribes 3 (NT-D)	2 %
7	Other Backward Classes (OBC)	19 %
8	Socially and Educationally Backward Classes (SEBC)	16 %
9	Total	66 %

Reservation for Sons/Daughters of Defense Service Personnel:

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

1. These seats are within the sanctioned intake and are available as **State Level seats**.
2. A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
3. Candidates claiming these seats shall produce additional documents in Performa C, D and/or E as applicable.
4. This provision is NOT available to the children of CIVILIAN STAFF who is working /who has worked in the Indian Defense Service.

Reservation for SBC Category Candidates:

SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake shall be reserved for Candidates having minimum 40% benchmark disability.

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates.**

The candidates claiming reservation under this category shall submit the certificates from the

authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

Reservation for EWS Candidate:

As per the provisions in Government Resolution No. राआधो-4019/e.w.31/16-अ, dated 12th February 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority as per the policies of the Government declared from time to time. These seats shall be over & above the sanctioned intake.

Reservation for female candidates:

As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

Program Fees and Payment Schedule

a) FEE STRUCTURE: (B. Arch)

Sr. No.	Particulars	Amount in Rs.
1	Academic Fees (Per Annum)	1,50,000/-
2	University Deposit (Refundable)	10,000/-

b) PAYMENT SCHEDULE:

Installment	Amount in Rs.	Particulars
First	60,000	As "Seat Acceptance Fee" at the time of provisional admission on the date of allotment of seat for the Academic Year 2023-24
Second	65,000	On or before 30 th September 2023.
Third	35,000	On or before 31 st December 2023

Program Fees and Payment Schedule

a) FEE STRUCTURE: (M. Arch, Environmental Architecture)

Sr. No.	Particulars	Amount in Rs.
1	Academic Fees (Per Annum)	1,75,000/-
2	University Deposit (Refundable)	10,000/-

b) PAYMENT SCHEDULE:

Installment	Amount in Rs.	Particulars
First	60,000	As "Seat Acceptance Fee" at the time of provisional admission on the date of allotment of seat for the Academic Year 2023-24
Second	90,000	On or before 30 th September 2023.
Third	35,000	On or before 31 st December 2023

Application Process for Admission

Instructions:

The candidate should read the following Instructions carefully and follow the steps:

1. The candidate should fill the Online Application Form as per the notified schedule.
2. Candidates are required to fill in all the fields as per the instructions.
3. After filling the information in the Application Form, the Candidates shall verify that the data is filled correctly.
4. Candidate can edit/update Application Form before submitting it online.
5. Once the Application Form submitted, the information cannot be changed by candidate.

Sr. No.	Steps of Application for Admission to DYPU, Pune
The candidates should apply online on www.dypatiluniversitypune.edu.in as per schedule and fill the Online Application Form step by step as shown below	
1	Read the " Admission Rules " carefully for Eligibility and other information.
2	Before filling of online Application Form, keep ready with you the following documents for filling the data in the form: a) For B. Arch <ul style="list-style-type: none">- NATA/JEE (MAIN) Paper II Score Card (At the time of Application)- HSC Marks Sheet/Certificate (At the time of Reporting for Admission)- Reservation Documents (At the time of Reporting for Admission) b) For M. Arch. <ul style="list-style-type: none">- HSC Mark Sheet/Certificate (At the time of Application)- Degree Mark Sheet/Certificate (At the time of Application)- MAH Arch CET Score Card (At the time of Application) <ul style="list-style-type: none">- Debit Card / Credit Card/Net Banking.

3	Click for option " B. Arch/M. Arch " Application
4	Fill first part " Personal Details / Information " completely.
5	Click " Save " and then click " Next " button.
6	Fill " Educational Details / Information " completely and accurately.
7	Click " Save " and then click " Next " button.
8	Upload Your recent Photo and Signature .
8	Read " Declaration " carefully and Tick in Acceptance Box.
9	Click " Save " and then click " View " button.
10	Check entire information and do necessary correction if any. For correction click " EDIT " button.
11	Go to " Payment Details " towards Application Fees for B Arch Rs. 800/- and For M Arch Rs. 1000 which is non-refundable.
12	Click " PAY NOW " button.
13	After successful payment, window will display " Application form submitted & Application fees received successfully ".
<p>NOTE: After successful completion of Application Form, a login details will be generated. Candidates need to use the same login details for future reference particularly entering HSC/NATA/JEE Marks after the declaration of result</p>	

Important Provisions:

1. Reserve Category Candidates and Person with Disability shall be considered for allotment in Open Category seat by virtue of their Inter-Se-Merit if the seats reserved for them are not available at their merit.
2. If the seat reserved for Category Candidate and Person with Disability remains vacant, such seat shall be considered for the allotment to the Candidate of any type.
3. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time.
4. If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered in subsequent rounds.
5. Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer to take admission.
6. Allotted Seat will be cancelled if, at any time, any of the documents or certificates are found to be invalid or fraudulent and/or the Candidate does not meet the eligibility
7. **Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other branch/specialization/Program during entire duration of the Program.**

Confirmation of admission

1. Candidate shall confirm the admission in D Y Patil University, Pune by paying Rs.60,000/- by RTGS/NEFT/UPI Transfer or Demand Draft in the name of **"D Y PATIL UNIVERSITY, PUNE" Payable at Pune** as Seat Acceptance fee/1st installment.
2. Candidate shall require submitting Original Documents along with two sets of self-attested photo copy of all documents in the School to which admission is granted as per schedule.
3. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other Institution, he or she shall produce a certificate from the Head of Institution where he/she has already taken admission stating that he/she has been admitted to a particular program in that Institution on a particular date and hence Original Certificates have been retained in that Institution till candidate cancels the admission. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned Institution.
4. Such candidates shall be required to pay the fees immediately at the time of admission and candidates shall be permitted to submit the required Original Certificates within 04 working days after the date of payment of fees.

Refund Policy

Sr. No.	Point of Time when Request for cancellation of Admission is Received	Refund of Fees
1.	Request received before the date of commencement of program (21 st August 2023)	Entire Fee less Rs. 1000/- Handling charge
2.	Request received after the commencement of the program & all seats could be filled by the Institute subsequently	Entire fee less deductions on pro-rata basis the Tuition fees plus direct costs incurred on the student
3.	Request received after the commencement of the program & all seats could not be filled	No Refund

- a) Candidate shall apply for cancellation in due format available with DYPU Pune and submit signed copy of application in person to DYPU Student Section.
- b) After receiving admission cancellation request from the candidate, the concern department of DYPU shall cancel the admission immediately and give the acknowledgement of cancellation of admission.

Important Contacts

Website	www.dypatiluniversitypune.edu.in
E- Mail	admissions@dypatiluniversitypune.edu.in
	info@dypatiluniversitypune.edu.in
Admission Enquiry Mobile No	8448444230
Technical Helpline No	8104502268
Phone No	020-71533830

Guidelines for Anti-Ragging

- 1) Ragging within or outside of DYPU Pune Campus is prohibited.
- 2) Ragging is a Criminal Offence Punishable. Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside the University Campus will be punishable by Law Resulting in Imprisonment and / or Penalty as per University Grants Commission Circulation No. F1-16 / 2009 (CPP II), dated September 2009 as per the order of Hon. Supreme court Of India vide ref no.: In SLP No. 24295 of 2006 & Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging.



D Y PATIL
UNIVERSITY

PUNE

ADMISSION HANDBOOK

School of Design

(Academic Year 2023-2024)

Programs-

B. Design – Bachelor's in Design

Website - www.dypatiluniversitypune.edu.in

E- Mail - admissions@dypatiluniversitypune.edu.in
info@dypatiluniversitypune.edu.in

Admission Enquiry Mobile No – 8448444230

Technical Helpline No – 8104502268

Phone No – 020-71533830

INDEX

Sr. No.	Description	Page Number
1.	Program and Intake	2
2.	Program Eligibility	3
3.	Reservation Policy	4
4.	Program Fees and Payment Schedule	7
5.	Application /Registration Process for Admission	8
6.	Activity Schedule	10
7.	Confirmation of Admission	12
8.	Refund Policy	13
9.	Anti-Ragging Instructions	14

Undergraduate Programs Offered (B. Des.)

Name of the School	Program	Duration (In Years)	Intake	Form Fee in Rs.	Fees in Rs. (Per Annum)
Undergraduate Programs (UG)					
School of Design	Bachelor of Design	4	60	800	2,00,000

Program Eligibility

Program	Eligibility Criteria
Bachelor of Design (B Des)	<p>1. The Candidate should be an Indian National.</p> <p>2. Passed HSC or its equivalent examination with English as compulsory subjects, and obtained at least 45% marks (at least 40% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have Qualified in UCEED/NID 2023 or Written test and Interview DYPU Pune.</p> <p style="text-align: center;">OR</p> <p>3. Passed Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only), and The Candidate should have Qualified in UCEED/NID 2023 or Written test and Interview DYPU Pune.</p>

Eligibility Criteria rules as stated by AICTE and UGC will be applicable time to time.

For International Students –

Students applying through PIO(Person of Indian Origin)/FN (Foreign National)/ OCI (Overseas Citizenship of India) are requested to write a mail to admissions@dypatiluniversitypune.edu.in or contact Admission Office on 8448444230.

Reservation Policy

- D Y Patil University adhere to the Reservation Policies stated by Government of Maharashtra and Directorate of Technical Education, Maharashtra State. All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfillment of the eligibility criteria specified by respective authorities from time to time.
- **Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra state candidates. Backward class candidates shall claim the category to which they belong to at the time of submission of application form.

Sr. No.	Category of Reservation	Percentage of seats Reserved
1	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13 %
2	Schedule Tribes (ST)	7 %
3	Vimukta Jati (VJ)/De Notified Tribes (DT) - (NT-A)	3 %
4	Nomadic Tribes 1 (NT-B)	2.5 %
5	Nomadic Tribes 2 (NT-C)	3.5 %
6	Nomadic Tribes 3 (NT-D)	2 %
7	Other Backward Classes (OBC)	19 %
8	Socially and Educationally Backward Classes (SEBC)	16 %
Total		66 %

Reservation for Sons/Daughters of Defense Service Personnel:

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

1. These seats are within the sanctioned intake and are available as **State Level seats**.
2. A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
3. Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
4. This provision is NOT available to the children of CIVILIAN STAFF who is working /who has worked in the Indian Defense Service.

Reservation for SBC Category Candidates:

SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake shall be reserved for Candidates having minimum 40% benchmark disability.

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates.**

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

Reservation for EWS Candidate:

As per the provisions in Government Resolution No. राआधो-4019/e.w.31/16-अ, dated 12th February 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority as per the policies of the Government declared from time to time. These seats shall be over & above the sanctioned intake.

Reservation for female candidates:

As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

Program Fees and Payment Schedule

c) FEE STRUCTURE: (UG)

Sr. No.	Particulars	Amount in Rs.
1	Academic Fees (Per Annum)	2,00,000/-
2	University Deposit (Refundable)	10,000/-

d) PAYMENT SCHEDULE:

Installment	Amount in Rs.	Particulars
First	90,000	As "Seat Acceptance Fee" at the time of provisional admission on the date of allotment of seat for the Academic Year 2023-24
Second	70,000	On or before 31 st August 2023.
Third	50,000	On or before 30 th November 2023

Application Process for Admission

Instructions:

The candidate should read the following Instructions carefully and follow the steps:

6. The candidate should fill the Online Application Form as per the notified schedule.
7. Candidates are required to fill in all the fields as per the instructions.
8. After filling the information in the Application Form, the Candidates shall verify that the data is filled correctly.
9. Candidate can edit/update Application Form before submitting it online.
10. Once the Application Form submitted, the information cannot be changed by candidate.

Sr. No.	Steps of Application for Admission to DYPU, Pune
The candidates should apply online on www.dypatiluniversitypune.edu.in as per schedule and fill the Online Application Form step by step as shown below	
1	Read the " Admission Rules " carefully for Eligibility and other information.
2	Before filling of online Application Form, keep ready with you the following documents for filling the data in the form:
	a) For B. Design - UCEED/NID or DYP-DAT Score Card (At the time of Application) - HSC Marks Sheet/Certificate (At the time of Reporting for Admission) - Reservation Documents (At the time of Reporting for Admission) - Debit Card / Credit Card/Net Banking etc.

3	Click for option " B. Design " Application
4	Fill first part " Personal Details / Information " completely.
5	Click " Save " and then click " Next " button.
6	Fill " Educational Details / Information " completely and accurately.
7	Click " Save " and then click " Next " button.
8	Set the " Preference Numbers " as per the " Choice of Courses ". Students are required to enter both choices.
9	Upload Your recent Photo and Signature .

10	Read " Declaration " carefully and Tick in Acceptance Box.
11	Click " Save " and then click " View " button.
12	Check entire information and do necessary correction if any. For correction click " EDIT " button.
13	Go to " Payment Details " towards Application Fees for B. Design Rs. 800/- which is non-refundable.
14	Click " PAY NOW " button.
15	After successful payment, window will display " Application form submitted & Application fees received successfully ".
NOTE: After successful completion of Application Form, a login details will be generated. Candidates need to use the same login details for future reference particularly entering HSC/UCEED/NID/DYP-DAT Marks after the declaration of result.	

Activity Schedule of Admission For A Y: 2023-24

For the schedule of upcoming admission round please refer the link -
<http://www.dypatiluniversitypune.edu.in/important-dates.php>

To apply online for B Design Program, refer the link -
<http://www.dypatiluniversitypune.edu.in/school-admission-form.php>

Date of commencement of classes for Academic Year 2023-24 is 21st August 2023. However, Newly admitted students need to undergo Pre-Foundation Program which will be conducted before the commencement of classes.

This program will take place on suitable online platform and Students can attend this Pre-Foundation Program from their places.

Important Provisions:

8. Reserve Category Candidates and Person with Disability shall be considered for allotment in Open Category seat by virtue of their Inter-Se-Merit if the seats reserved for them are not available at their merit.
9. If the seat reserved for Category Candidate and Person with Disability remains vacant, such seat shall be considered for the allotment to the Candidate of any type.
10. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time.
11. If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered in subsequent rounds.
12. Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer to take admission.
13. Allotted Seat will be cancelled if, at any time, any of the documents or certificates are found to be invalid or fraudulent and/or the Candidate does not meet the eligibility.
14. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other branch/specialization/program during entire duration of the program.

Confirmation of admission

5. Candidate shall confirm the admission in D Y Patil University, Pune by paying Rs.90,000/- by RTGS/NEFT Transfer or Demand Draft in the name of "**D Y PATIL UNIVERSITY, PUNE**" **Payable at Pune** as Seat Acceptance fee/1st installment.
6. Candidate shall require submitting Original Documents along with two sets of photocopies of all documents in the School to which admission is granted as per schedule.
7. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other Institution, he or she shall produce a certificate from the Head of Institution where he/she has already taken admission stating that he/she has been admitted to a particular program in that Institution on a particular date and hence Original Certificates have been retained in that Institution till candidate cancels the admission. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned Institution.
8. Such candidates shall be required to pay the fees immediately at the time of admission and candidates shall be permitted to submit the required Original Certificates within 04 working days after the date of payment of fees.

Refund Policy

Sr. No.	Point of Time when Request for cancellation of Admission is Received	Refund of Fees
1.	Request received before the date of commencement of program (21 st August 2023)	Entire Fee less Rs. 1000/- Handling charge
2.	Request received after the commencement of the program & all seats could be filled by the Institute subsequently	Entire fee less deductions on pro-rata basis the Tuition fees plus direct costs incurred on the student
3.	Request received after the commencement of the program & all seats could not be filled	No Refund

- c) Candidate shall apply for cancellation in due format available with DYPU Pune and submit signed copy of application in person to DYPU Student Section.
- d) After receiving admission cancellation request from the candidate, the concern department of DYPU shall cancel the admission immediately and give the acknowledgement of cancellation of admission.

Important Contacts

Website	www.dypatiluniversitypune.edu.in
E- Mail	admissions@dypatiluniversitypune.edu.in
	info@dypatiluniversitypune.edu.in
Admission Enquiry Mobile No	8448444230
Technical Helpline No	8104502268
Phone No	020-71533830

Guidelines for Anti-Ragging

- 3) Ragging within or outside of DYPU Pune Campus is prohibited.
- 4) Ragging is a Criminal Offence Punishable. Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside the University Campus will be punishable by Law Resulting in Imprisonment and / or Penalty as per University Grants Commission Circulation No. F1-16 / 2009 (CPP II), dated September 2009 as per the order of Hon. Supreme court Of India vide ref no.: In SLP No. 24295 of 2006 & Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging.



D Y PATIL
UNIVERSITY

PUNE

ADMISSION HANDBOOK

School of Engineering & Technology (Academic Year 2023-2024)

Programs

B. Tech. – Bachelor's in Technology

M. Tech. – Master's in Technology

Website - www.dypatiluniversitypune.edu.in

E- Mail - admissions@dypatiluniversitypune.edu.in
info@dypatiluniversitypune.edu.in

Admission Enquiry Mobile No – 8448444230

Technical Helpline No – 8104502268

Phone No – 020-71533830

INDEX

Sr.No.	Description	Page Number
1.	Program and Intake	2
2.	Program Eligibility	5
3.	Reservation Policy	7
4.	Program Fees and Payment Schedule	10
5.	Application /Registration Process for Admission	11
6.	Activity Schedule for Round I	13
7.	Confirmation of Admission	15
8.	Refund Policy	16
9.	Guidelines for Anti Ragging	17

Programs Offered (B. Tech.)

Name of the School	Program	Duration (In Years)	Intake	Form Fee in Rs.	Fees in Rs. (Per Annum)
Undergraduate Programs (UG)					
School of Engineering and Technology	Mechanical Engineering -Generic	4	180	800	1,35,000
	Mechanical Engineering -Robotics	4	60		
	Mechanical Engineering -CAD/CAM	4	60		
	Mechanical Engineering -Thermal Engineering	4	60		
	Computer Engineering - Generic	4	60		
	Computer Engineering - Network & Information Security	4	60		
	Computer Engineering - Artificial Intelligence	4	30		
	Computer Engineering - Business Systems	4	30		
	Information Technology - Generic	4	30		
	Information Technology - Data Science	4	30		
	Information Technology - Cyber Security and Digital Forensic	4	30		
	Information Technology - Information Communication Technology	4	30		
	E&TC Engineering - Generic	4	60		
	E&TC Engineering - Wireless Sensor Network	4	30		
	E&TC Engineering - Internet of Things	4	30		

Programs Offered (B. Tech.)

Name of the School	Program	Duration (In Years)	Intake	Form Fee in Rs.	Fees in Rs. (Per Annum)
Undergraduate Program (UG)					
School of Engineering and Technology	Electrical Engineering - Generic	4	30	800	1,35,000
	Electrical Engineering - Electric Vehicle Technology	4	30		
	Automobile Engineering - Generic	4	30		
	Automobile Engineering - Electric & Hybrid Vehicles	4	30		
	Civil Engineering - Generic	4	30		
	Civil Engineering - Transportation Engineering	4	30		
	Civil Engineering - Structural Engineering	4	30		
	Civil Engineering - Construction Management	4	30		

Post-Graduate Programs Offered (M. Tech.)

Name of the School	Program	Duration (In Years)	Intake	Form Fee in Rs.	Fees in Rs. (Per Annum)
Post Graduate Program (PG)					
School of Engineering and Technology	Mechanical Engineering - Design Engineering	2	24	1000	1,35,000
	Mechanical Engineering - Heat Power Engineering	2	24		
	Computer Engineering	2	24		
	E&TC Engineering - VLSI & Embedded Systems	2	24		
	E&TC Engineering - Signal Processing	2	24		
	Civil Engineering - Construction Management	2	24		

Program Eligibility

Program	Eligibility Criteria	
	Maharashtra State Candidate	All India Candidates
Bachelor of Technology (B Tech)	<p>1. The Candidate should be an Indian National.</p> <p>2. Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects, and obtained at least 45 % marks (at least 40 % marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET 2023 and should obtain non zero score in MHT-CET2023.</p> <p style="text-align: center;">OR</p> <p>3. Passed Diploma in Engineering and Technology and obtained at least 45 % marks (at least 40 % marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only).</p> <p style="text-align: center;">OR</p> <p>4. Passed IB(International Baccalaureate) Diploma with a minimum score of 24 Credits</p> <p style="text-align: center;">OR</p> <p>5. Passed B. Sc. Degree with minimum 50% marks (Minimum 45% in case of in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only).</p>	<p>1.The Candidate should be an Indian National.</p> <p>2. Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects and obtained at least 45 % marks (at least 40 % marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and should obtain non zero positive score in JEE Main Paper I or the candidate should have appeared in all the subjects in MHT-CET 2023 and should obtain nonzero score in MHT-CET2023.However,preferenceshallbegivento the candidate obtaining non-zero positive score in JEE (Main) Paper I over the candidates who obtained non zero score in MHT-CET2023.</p> <p style="text-align: center;">OR</p> <p>3. Passed Diploma in Engineering and Technology and obtained at least 45 % marks (at least 40 % marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only).</p> <p style="text-align: center;">OR</p> <p>4. Passed IB (International Baccalaureate) Diploma with a minimum score of 24 Credits.</p> <p style="text-align: center;">OR</p> <p>5. Passed B. Sc. Degree with minimum 50% marks (Minimum 45% in case of in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only).</p>

Master of Technology (M Tech)	<ol style="list-style-type: none">1. Candidate should be an Indian National.2. Passed Bachelor's Degree in relevant field of Engineering and Technology from All India Council for Technical Education or Central or State Government approved institutions or equivalent, with at least 50% marks (at least 45 % in case of Backward class categories and Person with Disability candidates belonging to Maharashtra State only)3. Passed bachelor's degree in the relevant course of Engineering and Technology as specified in the eligibility criteria for admission to a Post Graduate Degree course of the concerned University for which admission is being sought.4. Obtained Non-Zero positive score in Graduate Aptitude Test in Engineering (GATE) conducted by Indian Institute of Technology. <p style="text-align: center;">OR</p> <ol style="list-style-type: none">5. For sponsored candidate, minimum two years of full timework experience in a registered firm / company/ industry/ educational and/or research institute / any Government Department or Government Autonomous Organization in the relevant field in which admission is sought.
--------------------------------------	--

Eligibility Criteria rules as stated by AICTE and UGC will be applicable time to time.

For International Students –
Students applying through PIO(Person of Indian Origin)/FN (Foreign National)/ OCI (Overseas Citizenship of India) are requested to write a mail to admissions@dypatiluniversitypune.edu.in or contact Admission Office on 8448444230.

Reservation Policy

- D Y Patil University adheres to the Reservation Policies stated by Government of Maharashtra and Directorate of Technical Education, Maharashtra State. All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfillment of the eligibility criteria specified by respective authorities from time to time.
- **Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra state candidates. Backward class candidates shall claim the category to which they belong to at the time of submission of application form.

Sr.No.	Category of Reservation	Percentage of seats Reserved
1	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13 %
2	Schedule Tribes (ST)	7 %
3	Vimukta Jati (VJ)/De Notified Tribes (DT) - (NT-A)	3%
4	Nomadic Tribes 1 (NT-B)	2.5 %
5	Nomadic Tribes 2 (NT-C)	3.5%
6	Nomadic Tribes 3 (NT-D)	2%
7	Other Backward Classes (OBC)	19 %
8	Socially and Educationally Backward Classes (SEBC)	16 %
Total		66 %

Reservation for Sons/Daughters of Defense Service Personnel:

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five(5) seats in each institute shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

1. These seats are within the sanctioned intake and are available as **State Level seats**.
2. A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
3. Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
4. This provision is NOT available to the children of CIVILIAN STAFF who is working /who has worked in the Indian Defense Service.

Reservation for SBC Category Candidates:

SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake shall be reserved for Candidates having minimum 40% benchmark disability.

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates.**

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

Reservation for EWS Candidate:

As per the provisions in Government Resolution No. राआधो-4019/e.w.31/16-अ, dated 12th February 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority as per the policies of the Government declared from time to time. These seats shall be over & above the sanctioned intake.

Reservation for female candidates:

As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu. -1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

Program Fees and Payment Schedule

e) FEE STRUCTURE: (UG & PG)

Sr. No.	Particulars	Amount in Rs.
1	Academic Fees (Per Annum)	1,35,000/-
2	University Deposit (Refundable)	10,000/-

f) PAYMENT SCHEDULE:

Installment	Amount in Rs.	Particulars
First	50,000	As "Seat Acceptance Fee" at the time of provisional admission on the date of allotment of seat for the Academic Year 2023-24
Second	60,000	On or before 30 th September 2023.
Third	35,000	On or before 31 st December 2023

Application Process for Admission

Instructions:

The candidate should read the following Instructions carefully and follow the steps:

11. The candidate should fill the Online Application Form as per the notified schedule.
12. Candidates are required to fill in all the fields as per the instructions.
13. After filling the information in the Application Form, the Candidates shall verify that the data is filled correctly.
14. Candidate can edit/update Application Form before submitting it online.
15. Once the Application Form submitted, the information cannot be changed by candidate.

Sr. No.	Steps of Application for Admission to DYPU, Pune
The candidates should apply online on www.dypatiluniversitypune.edu.in as per schedule and fill the Online Application Form step by step as shown below	
1	Read the " Admission Rules " carefully for Eligibility and other information.
2	Before filling of online Application Form, keep ready with you the following documents for filling the data in the form: a) For B. Tech <ul style="list-style-type: none"> - MHT-CET/JEE (MAIN) Score Card (At the time of Application) - HSC Marks Sheet/Certificate (At the time of Reporting for Admission) - Reservation Documents (At the time of Reporting for Admission) - Debit Card / Credit Card/Net Banking etc. b) For M. Tech. <ul style="list-style-type: none"> - HSC Mark Sheet/Certificate (At the time of Application) - Degree Mark Sheet/Certificate (At the time of Application) - GATE Score Card (At the time of Application) - Debit Card/Credit Card/Net Banking etc.

3	Click for option " B. Tech/M. Tech " Application
4	Fill first part " Personal Details / Information " completely.
5	Click " Save " and then click " Next " button.
6	Fill " Educational Details / Information " completely and accurately.
7	Click " Save " and then click " Next " button.
8	Set the " Preference Numbers " as per the " Choice of Branches ". Students are required to enter all seven choices.
9	Upload Your recent Photo and Signature .
10	Read " Declaration " carefully and Tick in Acceptance Box.
11	Click " Save " and then click " View " button.
12	Check entire information and do necessary correction if any. For correction click " EDIT " button.
13	Go to " Payment Details " towards Application Fees for B Tech Rs. 800/- and For M Tech Rs. 1000 which is non-refundable.
14	Click " PAY NOW " button.
15	After successful payment, window will display " Application form submitted & Application fees received successfully ".
<p>NOTE: After successful completion of Application Form, a login details will be generated. Candidates need to use the same login details for future reference particularly entering HSC/CET/JEE/GATE Marks after the declaration of result</p>	

Activity Schedule of Admission for A Y: 2023-24

For the schedule of upcoming admission round please refer the link -
<http://www.dypatiluniversitypune.edu.in/important-dates.php>

To apply online for B Tech Program, refer the link -
<https://admission.onfees.com/admissionLogin?instituteId=420&formPolicyId=116>

Date of commencement of classes for Academic Year 2023-24 is 21st Sept 2023. However, newly admitted students need to undergo Pre-Foundation Program which will be conducted before the commencement of classes.

This Program will take place on suitable online platform and Students can attend this Pre-Foundation Program from their places.

Important Provisions:

15. Reserve Category Candidates and Person with Disability shall be considered for allotment in Open Category seat by virtue of their Inter-Se-Merit if the seats reserved for them are not available at their merit.
16. If the seat reserved for Category Candidate and Person with Disability remains vacant, such seat shall be considered for the allotment to the Candidate of any type.
17. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time.
18. If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered in subsequent rounds.
19. Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer to take admission.
20. Allotted Seat will be cancelled if, at any time, any of the documents or certificates are found to be invalid or fraudulent and/or the Candidate does not meet the eligibility.
21. **Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other branch/specialization/Program during entire duration of the Program.**

Confirmation of admission

9. Candidate shall confirm the admission in D Y Patil University, Pune by paying Rs.60,000/- by RTGS/NEFT Transfer or Demand Draft in the name of “**D Y PATIL UNIVERSITY, PUNE**” **Payable at Pune** as Seat Acceptance fee/1st installment.
10. Candidates are required to submit Original Documents along with two sets of photocopies of all documents in the School to which admission is granted as per schedule.
11. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other Institution, he or she shall produce a certificate from the Head of Institution where he/she has already taken admission stating that he/she has been admitted to a particular Program in that Institution on a particular date and hence Original Certificates have been retained in that Institution till candidate cancels the admission. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned Institution.
12. Such candidates shall be required to pay the fees immediately at the time of admission and candidates shall be permitted to submit the required Original Certificates within 04 working days after the date of payment of fees.

Refund Policy

Sr. No.	Point of Time when Request for cancellation of Admission is Received	Refund of Fees
1.	Request received before the date of commencement of program (21 st Sep 2023)	Entire Fee less Rs. 1000/- Handling charge
2.	Request received after the commencement of the program & all seats could be filled by the Institute subsequently.	Entire fee less deductions on pro-rata basis the Tuition fees plus direct costs incurred on the student.
3.	Request received after the commencement of the program & all seats could not be filled.	No Refund

- e) Candidate shall apply for cancellation in due format available with DYPU Pune and submit signed copy of application in person to DYPU Student Section.
- f) After receiving admission cancellation request from the candidate, the concerned department of DYPU shall cancel the admission immediately and give the acknowledgement of cancellation of admission.

Important Contacts

Website	www.dypatiluniversitypune.edu.in
E- Mail	admissions@dypatiluniversitypune.edu.in
	info@dypatiluniversitypune.edu.in
Admission Enquiry Mobile No	8448444230
Technical Helpline No	8104502268
Phone No	020-71533830

Guidelines for Anti-Ragging

- 5) Ragging within or outside of DYPU Pune Campus is prohibited.
- 6) Ragging is a Criminal Offence Punishable. Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside the University Campus will be punishable by Law Resulting in Imprisonment and / or Penalty as per University Grants Commission Circulation No. F1-16 / 2009 (CPP II), dated September 2009 as per the order of Hon. Supreme court Of India vide ref no.: In SLP No. 24295 of 2006 & Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging.



D Y PATIL
UNIVERSITY

PUNE

ADMISSION HANDBOOK

School of Hospitality and
Tourism Studies

(Academic Year 2023-2024)

Programmes-

B.Sc. in Hospitality Studies (BSc-HS)

B.Sc. in Culinary Management (BSc-CM)

Website - www.dypatiluniversitypune.edu.in

E- Mail - admissions@dypatiluniversitypune.edu.in
info@dypatiluniversitypune.edu.in

Admission Enquiry Mobile No – 8448444230

Technical Helpline No – 8104502268

Phone No –020-71533830

INDEX

Sr. No.	Description	Page Number
1.	Program and Intake	2
2.	Program Eligibility	3
3.	Reservation Policy	4
4.	Fee Structure and Payment Schedule	7
5.	Application/ Registration Process for Admission	8
6.	Activity Schedule	9
7.	Confirmation of Admission	11
8.	Refund Policy	12
9.	Anti-Ragging Instructions	13

Programs Offered

Name of the School	Program	Duration (In Years)	Intake	Form Fee in Rs.	Fees in Rs. (Per Annum)
Undergraduate Programs (UG)					
School of Hospitality and Tourism Studies	B.Sc. in Hospitality Studies (BSc-HS)	3	60	800	90,000/-
	B.Sc. in Culinary Management (BSc-CM)	3	60		

Program Eligibility

Program	Eligibility Criteria
B.Sc. in Hospitality Studies (BSc-HS)	The Candidate should have passed Class XII (10+2) OR its equivalent examination in any stream (Arts/Science/ Commerce/ Humanities/ MCVC) with English as one of the subjects in HSC and having 45 % aggregate Marks (40% for Backward Class Candidates belonging to Maharashtra State Only).
B.Sc. in Culinary Management (BSc-CM)	The Candidate should have passed Class XII (10+2) OR its equivalent examination in any stream (Arts/Science/ Commerce/ Humanities/ MCVC) with English as one of the subjects in HSC and having 45 % aggregate Marks (40% for Backward Class Candidates belonging to Maharashtra State Only).

Eligibility Criteria rules as stated by DYPU will be applicable time to time.

For International Students –

Students applying through PIO(Person of Indian Origin)/FN (Foreign National)/ OCI (Overseas Citizenship of India) are requested to write a mail to admissions@dypatiluniversitypune.edu.in or contact Admission Office on 8448444230.

Reservation Policy

- D Y Patil University adheres to the Reservation Policies stated by Government of Maharashtra. All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfillment of the eligibility criteria specified by respective authorities from time to time.

- **Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra state candidates. Backward class candidates shall claim the category to which they belong to at the time of submission of application form.

Sr. No.	Category of Reservation	Percentage of seats Reserved
1	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13 %
2	Schedule Tribes (ST)	7 %
3	Vimukta Jati (VJ)/ De Notified Tribes (DT) - (NT-A)	3 %
4	Nomadic Tribes 1 (NT-B)	2.5 %
5	Nomadic Tribes 2 (NT-C)	3.5 %
6	Nomadic Tribes 3 (NT-D)	2 %
7	Other Backward Classes (OBC)	19 %
8	Socially and Educationally Backward Classes (SEBC)	16 %
Total		66 %

Reservation for Sons/Daughters of Defense Service Personnel:

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

1. These seats are within the sanctioned intake and are available as **State Level seats**.
2. A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
3. Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
4. This provision is NOT available to the children of CIVILIAN STAFF who is working /who has worked in the Indian Defense Service.

Reservation for SBC Category Candidates:

SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake shall be reserved for Candidates having minimum 40% benchmark disability.

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates.**

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

Reservation for EWS Candidate:

As per the provisions in Government Resolution No. राआधो-4019/e.w.31/16-अ, dated 12th February 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority as per the policies of the Government declared from time to time. These seats shall be over & above the sanctioned intake.

Reservation for female candidates:

As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

Fee Structure and Payment Schedule

For
 B.Sc. in Hospitality Studies (BSc-HS)/
B.Sc. in Culinary Management (BSc-CM)

g) FEE STRUCTURE: (UG)

Sr. No.	Particulars	Amount (in Rs.)
1	Academic Fees (Per Annum)	90,000/-
2	University Deposit (Refundable)	10,000/-

h) PAYMENT SCHEDULE:

Installment	Amount (in Rs.)	Particulars
First	50,000/-	As "Seat Acceptance Fee" at the time of provisional admission on the date of allotment of seat for the Academic Year 2023-24
Second	25,000/-	On or before 30 th September 2023.
Third	25,000/-	On or before 31 st December 2023.

Application Process for Admission

Instructions:

The candidate should read the following Instructions carefully and follow the steps:

16. The candidate should fill the Online Application Form as per the notified schedule.
17. Candidates are required to fill in all the fields as per the instructions.
18. After filling the information in the Application Form, the Candidates shall verify that the data is filled correctly.
19. Candidate can edit/update Application Form before submitting it online.
20. Once the Application Form submitted, the information cannot be changed by candidate.

Sr. No.	Steps of Application for Admission to DYPU, Pune
The candidates should apply online on www.dypatiluniversitypune.edu.in as per schedule and fill the Online Application Form step by step as shown below	
1	Read the " Admission Rules " carefully for Eligibility and other information.
2	Before filling of online Application Form, keep ready with you the following documents for filling the data in the form: <ul style="list-style-type: none"> • For BSc-HS/ BSc-CM - SSC & HSC Marks Sheet/Certificate (At the time of Reporting for Admission) - Reservation Documents (At the time of Reporting for Admission) - Debit Card/Credit Card/Net Banking etc.
3	Click for option " BSc-HS/ BSc-CM " Application
4	Fill first part " Personal Details / Information " completely.
5	Click " Save " and then click " Next " button.
6	Fill " Educational Details / Information " completely and accurately.
7	Click " Save " and then click " Next " button.
8	Upload Your recent Photo and Signature .
8	Read " Declaration " carefully and Tick in Acceptance Box.
9	Click " Save " and then click " View " button.
10	Check entire information and do necessary correction if any. For correction click " EDIT " button.
11	Go to " Payment Details " towards Application Fees for BSc-HS/ BSc-CM Rs. 800/- which is non-refundable.
12	Click " PAY NOW " button.
13	After successful payment, window will display " Application form submitted & Application fees received successfully ".

NOTE: After successful completion of Application Form, a login details will be generated. Candidates need to use the same login details for future reference particularly entering HSC Marks after the declaration of result

Activity Schedule of Admission for A Y: 2023-24

For the schedule of upcoming admission round please refer the link -
<http://www.dypatiluniversitypune.edu.in/important-dates.php>

To apply online for BSc Program, refer the link -
<http://www.dypatiluniversitypune.edu.in/school-admission-form.php>

Date of commencement of classes for Academic Year 2023-24 is 21st August 2023. However, Newly admitted students need to undergo Pre-Foundation Program which will be conducted before the commencement of classes.

This Program will take place on suitable online platform and Students can attend this Pre-Foundation Program from their places.

Important Provisions:

22. Reserve Category Candidates and Person with Disability shall be considered for allotment in Open Category seat by virtue of their Inter-Se-Merit if the seats reserved for them are not available at their merit.
23. If the seat reserved for Category Candidate and Person with Disability remains vacant, such seat shall be considered for the allotment to the Candidate of any type.
24. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time.
25. If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered in subsequent rounds.
26. Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer to take admission.
27. Allotted Seat will be cancelled if, at any time, any of the documents or certificates are found to be invalid or fraudulent and/or the Candidate does not meet the eligibility.
28. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other branch/specialization/ Program during entire duration of the Program.

Confirmation of Admission

13. Candidate shall confirm the admission in D Y Patil University, Pune by paying Rs.50,000/- by RTGS/NEFT Transfer or Demand Draft in the name of "**D Y PATIL UNIVERSITY, PUNE**" **Payable at Pune** as Seat Acceptance fee/1st installment.
14. Candidate shall require submitting Original Documents along with two sets of photocopies of all documents in the School to which admission is granted as per schedule.
15. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other Institution, he or she shall produce a certificate from the Head of Institution where he/she has already taken admission stating that he/she has been admitted to a particular Program in that Institution on a particular date and hence Original Certificates have been retained in that Institution till candidate cancels the admission. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned Institution.
16. Such candidates shall be required to pay the fees immediately at the time of admission and candidates shall be permitted to submit the required Original Certificates within 04 working days after the date of payment of fees.

Refund Policy

Sr. No.	Point of Time when Request for cancellation of Admission is Received	Refund of Fees
1.	Request received before the date of commencement of program (21 st August 2023)	Entire Fee less Rs. 1000/- Handling charge
2.	Request received after the commencement of the program & all seats could be filled by the Institute subsequently	Entire fee less deductions on pro-rata basis the Tuition fees plus direct costs incurred on the student
3.	Request received after the commencement of the program & all seats could not be filled	No Refund

- g) Candidate shall apply for cancellation in due format available with DYPU Pune and submit signed copy of application in person to DYPU Student Section.
- h) After receiving admission cancellation request from the candidate, the concern department of DYPU shall cancel the admission immediately and give the acknowledgement of cancellation of admission.

Important Contacts

Website	www.dypatiluniversitypune.edu.in
E- Mail	admissions@dypatiluniversitypune.edu.in
	info@dypatiluniversitypune.edu.in
Admission Enquiry Mobile No	8448444230
Technical Helpline No	8104502268
Phone No	020-71533830

Guidelines for Anti-Ragging

- 7) Ragging within or outside of DYPU Pune Campus is prohibited.
- 8) Ragging is a Criminal Offence Punishable. Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside the University Campus will be punishable by Law Resulting in Imprisonment and / or Penalty as per University Grants Commission Circulation No. F1-16 / 2009 (CPP II), dated September 2009 as per the order of Hon. Supreme court Of India vide ref no.: In SLP No. 24295 of 2006 & Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging.



D Y PATIL
UNIVERSITY

PUNE

ADMISSION HANDBOOK

School of Management
(Academic Year 2023-2024)

Programmes-

BBA – Bachelor’s in Business Administration
BCA- Bachelor’s in Business Applications
MBA – Master’s in Business Administration
MCA – Master’s in Computer Applications

Website - www.dypatiluniversitypune.edu.in

E- Mail - admissions@dypatiluniversitypune.edu.in
info@dypatiluniversitypune.edu.in

Admission Enquiry Mobile No – 8448444230

Technical Helpline No – 8104502268

Phone No –020-71533830

INDEX

Sr.No.	Description	Page Number
1.	Program and Intake	3
2.	Program Eligibility	4
3.	Reservation Policy	6
4.	Program Fees and Payment Schedule	9
5.	Application /Registration Process for Admission	12
6.	Activity Schedule	14
7.	Confirmation of Admission	20
8.	Refund Policy	21
9.	Anti-Ragging	22

Programs Offered School of Management

School of Management Undergraduate and Post Graduate Programs					
UG/PG	Program	Duration	Intake	Form Fees in Rs	Academic Fees Rs. (Per Annum)
UG	BBA (HFS)	3 Years	60	800	90,000
UG	BBA	3 Years	60	800	90,000
UG	BCA	3 Years	120	8000	90,000
PG	MBA	2 Years	120	1000	1,50,000
PG	MCA	2 Years	120	1000	1,00,000

Program Eligibility

Program	Eligibility	
	Maharashtra State Candidate	All India and International Candidate
Bachelor of Business Administration HFS (Hospitality & Facility Management)	The Candidate should have passed Class XII (10+2) OR its equivalent examination in any stream (Arts/Science/ Commerce/ Humanities/ MCVC) with English as one of the subjects in HSC and having 45 % aggregate Marks (40% for Backward Class Candidates belonging to Maharashtra State Only).	
Bachelor of Business Administration	The Candidate should have passed Class XII (10+2) in any stream (Science/ Commerce/ Humanities/ MCVC) or Equivalent examination passed from any recognized board or equivalent Government approved Diploma (10+3) from recognized educational Board	1) The Candidate should have passed Class XII (10+2) in any stream or equivalent examination passed in any discipline from any recognized Board/Council/University. 2) Candidate should have passed with minimum 45% Marks
Master of Business Administration	M.B.A.: 1) The Candidate should be Indian National 2) Passed minimum three-year duration Bachelor's Degree awarded by any of the Universities recognized by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories and Persons With Disability belonging to Maharashtra State only) or its equivalent 3) Obtained nonzero score in MHT-CET/ CMAT / CAT For PIO/OCI/NRI Point 2 and Any other criterion declared from time to time by the appropriate authority as defined under the Act. may be included.	

Master of computer Application	<ol style="list-style-type: none"> 1) The Candidate should be an Indian National. 2) Passed BCA / B.Sc./ B.Com./ B.A. with Mathematics as one of the subjects (at 10+2 level or at Graduation level examination) and obtained at least 50% marks in aggregate (at least 45% in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only 3) Obtained nonzero positive score in MAH-CET 2023 <p>For PIO/OCI/NRI Point 2 and Any other criterion declared from time to time by the appropriate authority as defined under the Act. may be included.</p>
--------------------------------	--

Eligibility Criteria rules as stated by AICTE and UGC will be applicable time to time.

Reservation Policy

- D Y Patil University adheres to the Reservation Policies stated by Government of Maharashtra and Directorate of Technical Education, Maharashtra State. All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfillment of the eligibility criteria specified by respective authorities from time to time.
- **Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra state candidates. Backward class candidates shall claim the category to which they belong to at the time of submission of application form.

Sr.No.	Category of Reservation	Percentage of seats Reserved
1	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13 %
2	Schedule Tribes (ST)	7 %
3	Vimukta Jati(VJ)/De Notified Tribes(DT) - (NT-A)	3%
4	Nomadic Tribes 1 (NT-B)	2%

5	Nomadic Tribes 2 (NT-C)	3 %
6	Nomadic Tribes 3 (NT-D)	2%
7	Other Backward Classes (OBC)	19 %
8	Socially and Educationally Backward Classes (SEBC)	16 %
Total		66 %

Reservation for Sons/Daughters of Defense Service Personnel:

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five(5) seats in each institute shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children’s education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

1. These seats are within the sanctioned intake and are available as **State Level seats**.
2. A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
3. Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
4. This provision is NOT available to the children of CIVILIAN STAFF who is working /who has worked in the Indian Defense Service.

Reservation for SBC Category Candidates:

SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

If the Backward Class Category seat remains vacant, such seat shall be considered for allotment.

to the Candidates of SBC Category, limited to the extent of 2% seats.

Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake shall be reserved for Candidates having minimum 40% benchmark disability.

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates.**

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

Reservation for EWS Candidate:

As per the provisions in Government Resolution No. राआधो-4019/e.w.31/16-अ, dated 12th February 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority as per the policies of the Government declared from time to time. These seats shall be over & above the sanctioned intake.

Reservation for female candidates:

As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

Program Fees and Payment Schedule

Sr. No	Program	Particulars	Amount in Rs.
1	BBA-HFS	Academic Fees (per Annum)	90,000
		University Deposit	10,000
2	BBA	Academic Fees (per Annum)	90,000
3	BCA	Academic Fees (per Annum)	90,000
		University Deposit	10,000
4	MBA	Academic Fees (per Annum)	1,50,000
		University Deposit	10,000
5	MCA	Academic Fees (per Annum)	1,00,000
		University Deposit	10,000

PAYMENT SCHEDULE:

Installment	Course			Particulars
	BBA/BCA/BBA -HFS	MBA	MCA	
	Amount In Rs.			
1	40000	70000	50000	As "Seat Acceptance Fee" at the time of provisional admission on the date of allotment of seat for the Academic Year 2023-24
2	25000	40000	25000	On or before 30th September 2023.

3	25000	40000	25000	On or before 31stDecember 2023
---	-------	-------	-------	--------------------------------

Application Process for Admission

Instructions:

The candidate should read the following Instructions carefully and follow the steps:

1. The candidate should fill the Online Application Form as per the notified schedule.
2. Candidates are required to fill in all the fields as per the instructions.
3. After filling the information in the Application Form, the Candidates shall verify that the data is filled correctly.
4. Candidate can edit/update Application Form before submitting it online
5. Once the Application Form submitted, the information cannot be changed. by candidate.

Sr. No.	Steps of Application for Admission to DYPU, Pune
<p>The candidates should apply online on www.dypatiluniversitypune.edu.in as per schedule and fill the Online Application Form step by step as shown below</p>	
1	Read the " Admission Rules " carefully for Eligibility and other information.
2	<p>Before filling of online Application Form, keep ready with you the following documents for filling the data in the form:</p> <p>a) For BBA / BCA</p> <ul style="list-style-type: none"> - SSC Marks Sheet/Certificate (At the time Application) <li style="text-align: center;">And - HSC Marks Sheet/Certificate (At the time of Application) <li style="text-align: center;">OR - Diploma Marks sheet/certificate (At the time Admission) - Reservation Documents (At the time of Reporting for Admission) - Debit Card / Credit Card/Net Banking etc. <p>b) For MBA/MCA</p> <ul style="list-style-type: none"> - SSC Marks Sheet/Certificate (At the time of Application) - HSC Mark Sheet/Certificate (At the time of Application)

- Degree Mark Sheet/Certificate (At the time of Application)
- Reservation Documents (At the time of Reporting for Admission)
- CET Score Card (At the time of Application)
- Debit Card/Credit Card/Net Banking etc.

3	Click for option "BBA/BCA/MBA/MCA Application
4	Fill first part " Personal Details / Information " completely.
5	Click " Save " and then click " Next " button.
6	Fill " Educational Details / Information " completely and accurately.
7	Click " Save " and then click " Next " button.
8	Upload Your recent Photo and Signature .
8	Read " Declaration " carefully and Tick in Acceptance Box.
9	Click " Save " and then click " View " button.
10	Check entire information and do necessary correction if any. For correction click " EDIT " button.
11	Go to " Payment Details " towards Application Fees for BBA Rs. 800/- and For MBA/MCA Rs. 1000 which is non-refundable.
12	Click " PAY NOW " button.
13	After successful payment, window will display " Application form submitted & Application fees received successfully ".
NOTE: For BBA After successful payment, a login will be generated. Candidates need to use that login to enter Class XII/ Diploma Marks after the declaration of result.	
NOTE: For MBA/MCA After successful payment, a login will be generated. Candidates need to use that login to enter Graduation Marks and CET score after the declaration of result.	

Activity Schedule of Admission For A Y: 2023-24

For the schedule of upcoming admission round please refer the link -
<http://www.dypatiluniversitypune.edu.in/important-dates.php>

To apply online for BSc Program, refer the link -
<http://www.dypatiluniversitypune.edu.in/school-admission-form.php>

Date of commencement of classes for Academic Year 2023-24 is 21st August 2023. However, Newly admitted students need to undergo Pre-Foundation Program which will be conducted before the commencement of classes.

This Program will take place on suitable online platform and Students can attend this Pre-Foundation Program from their places.

Important Provisions:

29. Reserve Category Candidates and Person with Disability shall be considered for allotment in Open Category seat by virtue of their Inter-Se-Merit if the seats reserved for them are not available at their merit.
30. If the seat reserved for Category Candidate and Person with Disability remains vacant, such seat shall be considered for the allotment to the Candidate of any type.
31. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time.
32. If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered in subsequent rounds.
33. Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer to take admission.
34. Allotted Seat will be cancelled if, at any time, any of the documents or certificates are found to be invalid or fraudulent and/or the Candidate does not meet the eligibility.
35. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other branch/specialization/Program during entire duration of the Program.

Confirmation of admission

5. Candidate shall confirm the admission in D Y Patil University, Pune by paying Rs.40,000 for BBA/ BCA Rs. 70,000 for MBA Rs.50,000 for MCA by RTGS/NEFT Transfer or Demand Draft in the name of "**D Y PATIL UNIVERSITY, PUNE**" Payable at Pune as Seat Acceptance fee/1st installment.
6. Candidate shall require submitting Original Documents along with two sets of photocopies of all documents in the School to which admission is granted as per schedule.
7. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other Institution, he or she shall produce a certificate from the Head of Institution where he/she has already taken admission stating that he/she has been admitted to a particular Program in that Institution on a particular date and hence Original Certificates have been retained in that Institution till candidate cancels the admission. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned Institution.
8. Such candidates shall be required to pay the fees immediately at the time of admission and candidates shall be permitted to submit the required Original Certificates within 04 working days after the date of payment of fees.

Refund Policy

Sr. No.	Point of Time when Request for cancellation of Admission is Received	Refund of Fees
1.	Request received before the date of commencement of program (21 August 2023)	Entire Fee less Rs. 1000/- Handling charge
2.	Request received after the commencement of the program & all seats could be filled by the Institute subsequently	Entire fee less deductions on pro-rata basis the Tuition fees plus direct costs incurred on the student
3.	Request received after the commencement of the program & all seats could not be filled	No Refund

- i) Candidate shall apply for cancellation in due format available with DYPU Pune and submit signed copy of application in person to DYPU Student Section.
- j) After receiving admission cancellation request from the candidate, the concern department of DYPU shall cancel the admission immediately and give the acknowledgement of cancellation of admission.

Important Contacts

Website	www.dypatiluniversitypune.edu.in
E- Mail	admissions@dypatiluniversitypune.edu.in
	info@dypatiluniversitypune.edu.in
Admission Enquiry Mobile No	8448444230
Technical Helpline No	8104502268
Phone No	020-71533830

Guidelines for Anti-Ragging

- 9) Ragging within or outside of DYPU Pune Campus is prohibited.
- 10) Ragging is a Criminal Offence Punishable. Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside the University Campus will be punishable by Law Resulting in Imprisonment and / or Penalty as per University Grants Commission Circulation No. F1-16 / 2009 (CPP II), dated September 2009 as per the order of Hon. Supreme court Of India vide ref no.: In SLP No. 24295 of 2006 & Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging.



D Y PATIL
UNIVERSITY

PUNE

ADMISSION HANDBOOK

School of Pharmacy (Academic Year 2023-2024)

Programmes-

B. Pharm. – Bachelor's in Pharmacy

D. Pharm. – Diploma in Pharmacy

Website - www.dypatiluniversitypune.edu.in

E- Mail - admissions@dypatiluniversitypune.edu.in
info@dypatiluniversitypune.edu.in

Admission Enquiry Mobile No – 8448444230

Technical Helpline No – 8104502268

Phone No – 020-71533830

INDEX

Sr.No.	Description	Page Number
1.	Program and Intake	2
2.	Program Eligibility	3
3.	Reservation Policy	5
4.	Program Fees and Payment Schedule	8
5.	Application /Registration Process for Admission	9
6.	Activity Schedule	12
7.	Confirmation of Admission	13
8.	Refund Policy	14
9.	Anti-Ragging Instructions	15

Undergraduate Programs Offered

Name of the School	Program	Duration (In Years)	Intake	Form Fee in Rs.	Fees in Rs. (Per Annum)
Undergraduate Programs (UG)					
School of Pharmacy	B. Pharm	4	60	800	1,75,000
	Diploma Programs				
	Program	Duration (In Years)	Intake	Form Fee in Rs.	Fees in Rs. (Per Annum)
	D. Pharm	2	60	800	1,50,000

Program Eligibility

Program	Eligibility Criteria	
	Maharashtra State Candidate	All India Candidates
Bachelor of Pharmacy	<p>1) Passed HSC (10+2) or its equivalent examination with English as one of the subjects & Physics and Chemistry as compulsory subjects along with Mathematics or Biology as optional subjects individually. However, the students possessing 10+2 qualification from non-formal and non-classrooms-based schooling shall not be eligible for admission to B. Pharm Course.”</p> <p>2) Any other Qualification approved by Pharmacy Council of India as equivalent any of the above examination.</p> <p>3) Candidate should have appeared in all the subjects and should obtain nonzero score in MHT-CET or NEET conducted by the Competent Authority. However, preference shall be given to the candidate obtaining nonzero positive score in NEET over the candidates who obtained nonzero score in MHT-CET.</p> <p style="text-align: center;">OR</p> <p>3. B. Pharm lateral entry (to third semester): (i) The Candidate should be an Indian National; (ii) Passed Diploma Course in Pharmacy with at least 45% marks (at least 40% marks in case of candidates of Backward class</p>	<p>1) Passed HSC (10+2) or its equivalent examination with English as one of the subjects & Physics and Chemistry as compulsory subjects along with Mathematics or Biology as optional subjects individually. However, the students possessing 10+2 qualification from non-formal and non-classrooms-based schooling shall not be eligible for admission to B. Pharm Course.”</p> <p>2) Any other Qualification approved by Pharmacy Council of India as equivalent any of the above examination.</p> <p>3) Candidate should have appeared in all the subjects and should obtain nonzero score in MHT-CET or NEET conducted by the Competent Authority. However, preference shall be given to the candidate obtaining nonzero positive score in NEET over the candidates who obtained nonzero score in MHT-CET.</p> <p style="text-align: center;">OR</p> <p>3. B. Pharm lateral entry (to third semester): (i) The Candidate should be an Indian National; (ii) Passed Diploma Course in Pharmacy with at least 45% marks (at least 40% marks in case of candidates of Backward class</p>

	categories and Persons with disability belonging to Maharashtra State only) from an All-India Council for Technical Education or Pharmacy Council of India or Central or State Government approved Institution or its equivalent.	categories and Persons with disability belonging to Maharashtra State only) from an All-India Council for Technical Education or Pharmacy Council of India or Central or State Government approved Institution or its equivalent.
D. Pharmacy	<p>1) Passed HSC (10+2) or its equivalent examination with English as one of the subjects & Physics and Chemistry as compulsory subjects along with Mathematics or Biology as optional subjects individually.</p> <p>2) Any other Qualification approved by Pharmacy Council of India as equivalent any of the above examination.</p>	

Eligibility Criteria rules as stated by AICTE and UGC will be applicable time to time.

Reservation Policy

- D Y Patil University adhere to the Reservation Policies stated by Government of Maharashtra and Directorate of Technical Education, Maharashtra State. All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfillment of the eligibility criteria specified by respective authorities from time to time.

- **Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra state candidates. Backward class candidates shall claim the category to which they belong to at the time of submission of application form.

Sr.No.	Category of Reservation	Percentage of seats Reserved
1	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13 %
2	Schedule Tribes (ST)	7 %
3	Vimukta Jati (VJ) /De Notified Tribes (DT) - (NT-A)	3%
4	Nomadic Tribes 1 (NT-B)	2.5%
5	Nomadic Tribes 2 (NT-C)	3.5 %
6	Nomadic Tribes 3 (NT-D)	2%
7	Other Backward Classes (OBC)	19 %
8	Socially and Educationally Backward Classes (SEBC)	16 %
Total		66 %

Reservation for Sons/Daughters of Defense Service Personnel:

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

1. These seats are within the sanctioned intake and are available as **State Level seats**.
2. A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
3. Candidates claiming these seats shall produce additional documents in Proforma C, D and/or Inapplicable.
4. This provision is NOT available to the children of CIVILIAN STAFF who is working /who has worked in the Indian Defense Service.

Reservation for SBC Category Candidates:

SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake shall be reserved for Candidates having minimum 40% benchmark disability.

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates.**

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -

Candidates with Disability should note that on admission to degree course they will not be given

any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

Reservation for EWS Candidate:

As per the provisions in Government Resolution No.राअधो-4019/e.w.31/16-अ, dated 12th February, 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority as per the policies of the Government declared from time to time. These seats shall be over & above the sanctioned intake.

Reservation for female candidates:

As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

Program Fees and Payment Schedule

i) FEE STRUCTURE: (B. Pharm)

Sr. No.	Particulars	Amount in Rs.
1	Academic Fees (Per Annum)	1,75,000/-
2	University Deposit (Refundable)	10,000/-

j) FEE STRUCTURE: (D. Pharm)

Sr. No.	Particulars	Amount in Rs.
1	Academic Fees (Per Annum)	1,50,000/-
2	University Deposit (Refundable)	10,000/-

k) PAYMENT SCHEDULE:

(For B. Pharm)

Installment	Amount in Rs.	Particulars
First	85000	As "Seat Acceptance Fee" at the time of provisional admission on the date of allotment of seat for the Academic Year 2023-24
Second	50,000	On or before 30 th September 2023.
Third	50,000	On or before 31 st December 2023

(For D. Pharm)

Installment	Amount in Rs.	Particulars
First	70,000	As "Seat Acceptance Fee" at the time of provisional admission on the date of allotment of seat for the Academic Year 2023-24
Second	45,000	On or before 30 th September 2023.
Third	45,000	On or before 31 st December 2023

Application Process for Admission

Instructions:

The candidate should read the following Instructions carefully and follow the steps:

9. The candidate should fill the Online Application Form as per the notified schedule.
10. Candidates are required to fill in all the fields as per the instructions.
11. After filling the information in the Application Form, the Candidates shall verify that the data is filled correctly.
12. Candidate can edit/update Application Form before submitting it online.
13. Once the Application Form submitted, the information cannot be changed by candidate.

Sr. No.	Steps of Application for Admission to DYPU, Pune
<p>The candidates should apply online on www.dypatiluniversitypune.edu.in as per schedule and fill the Online Application Form step by step as shown below</p>	
1	Read the " Admission Rules " carefully for Eligibility and other information.
2	<p>Before filling of online Application Form, keep ready with you the following documents for filling the data in the form:</p> <p>a) For B. Pharm</p> <ul style="list-style-type: none"> - MHT-CET/NEET (MAIN) Score Card (At the time of Application) - HSC Marks Sheet/Certificate (At the time of Reporting for Admission) - Reservation Documents (At the time of Reporting for Admission) - Debit Card / Credit Card/Net Banking <p>b) For B. Pharm lateral entry (Direct Second Year admissions)</p> <ul style="list-style-type: none"> -S.Y. D. Pharm mark list (At the time of Reporting for Admission) - HSC Marks Sheet/Certificate (At the time of Reporting for Admission) - Reservation Documents (At the time of Reporting for Admission) -Debit Card / Credit Card/Net Banking <p>c) For D. Pharm</p> <ul style="list-style-type: none"> - HSC Mark Sheet/Certificate (At the time of Application) -Mark lists of Diploma. - Debit Card/Credit Card/Net Banking.
3	Click for option " B. Pharm/D. Pharm " Application
4	Fill first part " Personal Details / Information " completely.

5	Click " Save " and then click " Next " button.
6	Fill " Educational Details / Information " completely and accurately.
7	Click " Save " and then click " Next " button.
8	Upload Your recent Photo and Signature .
9	Read " Declaration " carefully and Tick in Acceptance Box.
10	Click " Save " and then click " View " button.
11	Check entire information and do necessary correction if any. For correction click " EDIT " button.
12	Go to " Payment Details " towards Application Fees for B Pharm Rs. 800/- and For D. Pharm Rs. 800/- which is non-refundable.
13	Click " PAY NOW " button.
14	After successful payment, window will display " Application form submitted & Application fees received successfully ".
<p>NOTE: After successful completion of Application Form, a login details will be generated. Candidate need to use the same login details for future reference particularly entering HSC/CET/NEET Marks after the declaration of result.</p>	

Activity Schedule of Admission For A Y: 2023-24

**For the schedule of upcoming admission round please refer the link
- <http://www.dypatiluniversitypune.edu.in/important-dates.php>**

**To apply online for B Pharm/D Pharm Program, refer the link
<https://admission.onfees.com/admissionLogin?instituteId=422&formPolicyId=120>**

**Date of commencement of classes for Academic Year 2023-24 is
21st August 2023. However, Newly admitted students need to
undergo Pre-Foundation Program which will be conducted before
the commencement of classes.**

**This Program will take place on suitable online platform and
Students can attend this Pre-Foundation Program from their
places.**

Important Provisions:

36. Reserve Category Candidates and Person with Disability shall be considered for allotment in Open Category seat by virtue of their Inter-Se-Merit if the seats reserved for them are not available at their merit.
37. If the seat reserved for Category Candidate and Person with Disability remains vacant, such seat shall be considered for the allotment to the Candidate of any type.
38. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time.
39. If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered in subsequent rounds.
40. Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer to take admission.
41. Allotted Seat will be cancelled if, at any time, any of the documents or certificates are found to be invalid or fraudulent and/or the Candidate does not meet the eligibility.
- 42. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other branch/specialization/Program during entire duration of the Program.**

Confirmation of admission

14. Candidate shall confirm the admission in D Y Patil University, Pune by paying Rs.85,000/- towards B. Pharm and Rs. 70,000/- towards D. Pharm by RTGS/NEFT Transfer or Demand Draft in the name of "D Y PATIL UNIVERSITY, PUNE" Payable at Pune as Seat Acceptance fee/1st installment.
15. Candidate shall require submitting Original Documents along with two sets of photocopies of all documents in the School to which admission is granted as per schedule.
16. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other Institution, he or she shall produce a certificate from the Head of Institution where he/she has already taken admission stating that he/she has been admitted to a particular Program in that Institution on a particular date and hence Original Certificates have been retained in that Institution till candidate cancels the admission. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned Institution.
17. Such candidates shall be required to pay the fees immediately at the time of admission and candidates shall be permitted to submit the required Original Certificates within 04 working days after the date of payment of fees.

Refund Policy

Sr. No.	Point of Time when Request for cancellation of Admission is Received	Refund of Fees
1.	Request received before the date of commencement of program (21 st August 2023)	Entire Fee less Rs. 1000/- Handling charge
2.	Request received after the commencement of the program & all seats could be filled by the Institute subsequently	Entire fee less deductions on pro-rata basis the Tuition fees plus direct costs incurred on the student
3.	Request received after the commencement of the program & all seats could not be filled	No Refund

- k) Candidate shall apply for cancellation in due format available with DYPU Pune and submit signed copy of application in person to DYPU Student Section.
- l) After receiving admission cancellation request from the candidate, the concern department of DYPU shall cancel the admission immediately and give the acknowledgement of cancellation of admission.

Important Contacts

Website	www.dypatiluniversitypune.edu.in
E- Mail	admissions@dypatiluniversitypune.edu.in info@dypatiluniversitypune.edu.in
Admission Enquiry Mobile No	8448444230
Technical Helpline No	8104502268
Phone No	020-71533830

Guideline for Anti-Ragging

- 1. Ragging within or outside of DYPU Pune Campus is prohibited.**
- 2. Ragging is a Criminal Offence Punishable. Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside the University Campus will be punishable by Law Resulting in Imprisonment and / or Penalty as per University Grants Commission Circulation No. F1-16 / 2009 (CPP II), dated September 2009 as per the order of Hon. Supreme court Of India vide ref no.: In SLP No. 24295 of 2006 & Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging.**



D Y PATIL
UNIVERSITY

PUNE

ADMISSION HANDBOOK

School of LAW

(Academic Year 2023-2024)

Programs-

LLB – Bachelor of Legislative Law

BBA-LLB – Bachelor of Business Administration and Bachelor of
Legislative Law

Website - www.dypatiluniversitypune.edu.in

E- Mail - admissions@dypatiluniversitypune.edu.in
info@dypatiluniversitypune.edu.in

Admission Enquiry Mobile No – 8448444230

Technical Helpline No – 8104502268

Phone No – 020-71533830

INDEX

Sr. No.	Description	Page Number
1.	Program and Intake	2
2.	Program Eligibility	3
3.	Reservation Policy	5
4.	Program Fees and Payment Schedule	8
5.	Application/ Registration Process for Admission	10
6.	Activity Schedule	12
7.	Confirmation of Admission	14
8.	Refund Policy	15
9.	Anti-Ragging	16

Programs Offered

Name of the School	Program	Duration (In Years)	Intake	Form Fee in Rs.	Fees in Rs. (Per Annum)
School of Law	Bachelor of Legislative Law	3	60	800	1,00,000
	Bachelor of Business Administration and Bachelor of Legislative Law	5	60	800	90,000

Program Eligibility

Program	Eligibility Criteria
LLB	<p>Maharashtra State</p> <p>The Candidates passing SSC and HSC Examination from a recognized institution in Maharashtra State or the candidates passing equivalent examination (such as 11+1, A level in Senior Secondary School Leaving Certificate Course) from a recognized Board/University of India or outside or from Secondary Board or equivalent, constituted or recognized by the Union or by a State Government, which is in Maharashtra.</p> <p>All India Candidate (Outside Maharashtra)</p> <p>The Candidates having Indian Nationality are eligible under this Category (Candidate should have Domicile Certificate from the State where candidate belongs or Candidate should have a Birth certificate issued by the respective State Government). Out Side Maharashtra State candidates i.e. All India candidates should fill their CET application form in Open Category</p>
BBA-LLB	<p>A candidate who is Domicile of Maharashtra (Candidate should have Domicile Certificate from the State of Maharashtra) or born in Maharashtra (Candidate should have a Birth Certificate mentioning the Place of Birth which is in Maharashtra). Provided candidate should have completed his/her Graduation & or Post Graduation from the State of Maharashtra.</p> <p>de Maharashtra Candidate)</p>

The Candidates having Indian Nationality are eligible under this Category (Candidate should have Domicile Certificate from the State where candidate belongs or Candidate should have a Birth certificate issued by the respective State Government). OMS [Out Side Maharashtra State) candidates i.e. All India Candidature candidates should fill their CET application form in Open Category.

Eligibility Criteria rules as stated by Bar Council will be applicable time to time.

For International Students –

Students applying through PIO(Person of Indian Origin)/FN (Foreign National)/ OCI (Overseas Citizenship of India) are requested to write a mail to admissions@dypatiluniversitypune.edu.in or contact Admission Office on +91 8448444230.

Transfer Candidates:

5. Transfer Admissions for Higher Classes (Only if seats are available)
6. Passed in all subjects of Previous Years.
7. No Objection Certificate from the Previous Institute
8. Enrollment number given by Council of Architecture is necessary

The admission Process will be governed by the rules and regulations as prescribed by the Bar Council of India and D Y Patil University, Ambi, Pune.

Note:

1. If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
2. If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

Reservation Policy

- D Y Patil University adhere to the Reservation Policies stated by Government of Maharashtra and Directorate of Technical Education, Maharashtra State. All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfillment of the eligibility criteria specified by respective authorities from time to time.
- **Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra state candidates. Backward class candidates shall claim the category to which they belong to at the time of submission of application form.

Sr. No.	Category of Reservation	Percentage of seats Reserved
1	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13 %
2	Schedule Tribes (ST)	7 %
3	Vimukta Jati (VJ)/De Notified Tribes (DT) - (NT-A)	3 %
4	Nomadic Tribes 1 (NT-B)	2.5 %
5	Nomadic Tribes 2 (NT-C)	3.5 %
6	Nomadic Tribes 3 (NT-D)	2 %
7	Other Backward Classes (OBC)	19 %
8	Socially and Educationally Backward Classes (SEBC)	16 %
9	Total	66 %

Reservation for Sons/Daughters of Defense Service Personnel:

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

1. These seats are within the sanctioned intake and are available as **State Level seats**.
2. A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
3. Candidates claiming these seats shall produce additional documents in Performa C, D and/or E as applicable.
4. This provision is NOT available to the children of CIVILIAN STAFF who is working /who has worked in the Indian Defense Service.

Reservation for SBC Category Candidates:

SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake shall be reserved for Candidates having minimum 40% benchmark disability.

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates.**

The candidates claiming reservation under this category shall submit the certificates from the

authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

Note: -

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

Reservation for EWS Candidate:

As per the provisions in Government Resolution No. राआधो-4019/e.w.31/16-अ, dated 12th February 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority as per the policies of the Government declared from time to time. These seats shall be over & above the sanctioned intake.

Reservation for female candidates:

As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

Program Fees and Payment Schedule

I) FEE STRUCTURE: (LLB)

Sr. No.	Particulars	Amount in Rs.
1	Academic Fees (Per Annum)	1,00,000/-
2	University Deposit (Refundable)	10,000/-

m) PAYMENT SCHEDULE:

Installment	Amount in Rs.	Particulars
First	40,000	As "Seat Acceptance Fee" at the time of provisional admission on the date of allotment of seat for the Academic Year 2023-24
Second	40,000	On or before 30 th September 2023.
Third	20,000	On or before 31 st December 2023

Program Fees and Payment Schedule

c) FEE STRUCTURE: (BBA-LLB)

Sr. No.	Particulars	Amount in Rs.
1	Academic Fees (Per Annum)	90,000/-
2	University Deposit (Refundable)	10,000/-

d) PAYMENT SCHEDULE:

Installment	Amount in Rs.	Particulars
First	40,000	As "Seat Acceptance Fee" at the time of provisional admission on the date of allotment of seat for the Academic Year 2023-24
Second	30,000	On or before 30 th September 2023.
Third	20,000	On or before 31 st December 2023

Application Process for Admission

Instructions:

The candidate should read the following Instructions carefully and follow the steps:

1. The candidate should fill the Online Application Form as per the notified schedule.
2. Candidates are required to fill in all the fields as per the instructions.
3. After filling the information in the Application Form, the Candidates shall verify that the data is filled correctly.
4. Candidate can edit/update Application Form before submitting it online.
5. Once the Application Form submitted, the information cannot be changed by candidate.

Sr. No.	Steps of Application for Admission to DYPU, Pune
The candidates should apply online on www.dypatiluniversitypune.edu.in as per schedule and fill the Online Application Form step by step as shown below	
1	Read the " Admission Rules " carefully for Eligibility and other information.
2	Before filling of online Application Form, keep ready with you the following documents for filling the data in the form:
	a) For BBA-LLB and LLB - Entrance Score Card (At the time of Application) - HSC Marks Sheet/Certificate (At the time of Reporting for Admission) - Reservation Documents (At the time of Reporting for Admission) - Debit Card / Credit Card/Net Banking.

3	Click for option " LLB/BBA-LLB " Application
4	Fill first part " Personal Details / Information " completely.
5	Click " Save " and then click " Next " button.
6	Fill " Educational Details / Information " completely and accurately.

7	Click " Save " and then click " Next " button.
8	Upload Your recent Photo and Signature .
8	Read " Declaration " carefully and Tick in Acceptance Box.
9	Click " Save " and then click " View " button.
10	Check entire information and do necessary correction if any. For correction click " EDIT " button.
11	Go to " Payment Details " towards Application Rs. 800/-
12	Click " PAY NOW " button.
13	After successful payment, window will display " Application form submitted & Application fees received successfully ".
<p>NOTE: After successful completion of Application Form, a login details will be generated. Candidates need to use the same login details for future reference particularly entering HSC/NATA/JEE Marks after the declaration of result</p>	

Important Provisions:

43. Reserve Category Candidates and Person with Disability shall be considered for allotment in Open Category seat by virtue of their Inter-Se-Merit if the seats reserved for them are not available at their merit.
44. If the seat reserved for Category Candidate and Person with Disability remains vacant, such seat shall be considered for the allotment to the Candidate of any type.

45. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time.
46. If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered in subsequent rounds.
47. Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer to take admission.
48. Allotted Seat will be cancelled if, at any time, any of the documents or certificates are found to be invalid or fraudulent and/or the Candidate does not meet the eligibility
- 49. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other branch/specialization/Program during entire duration of the Program.**

Confirmation of admission

17. Candidate shall confirm the admission in D Y Patil University, Pune by paying Rs.60,000/- by RTGS/NEFT/UPI Transfer or Demand Draft in the name of **"D Y PATIL UNIVERSITY, PUNE" Payable at Pune** as Seat Acceptance fee/1st installment.
18. Candidate shall require submitting Original Documents along with two sets of self-attested photo copy of all documents in the School to which admission is granted as per schedule.
19. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other Institution, he or she shall produce a certificate from the Head of Institution where he/she has already taken admission stating that he/she has been admitted to a particular program in that Institution on a particular date and hence Original Certificates have been retained in that Institution till candidate cancels the admission. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned Institution.
20. Such candidates shall be required to pay the fees immediately at the time of admission and candidates shall be permitted to submit the required Original Certificates within 04 working days after the date of payment of fees.

Refund Policy

Sr. No.	Point of Time when Request for cancellation of Admission is Received	Refund of Fees
1.	Request received before the date of commencement of program (21 st August 2023)	Entire Fee less Rs. 1000/- Handling charge
2.	Request received after the commencement of the program & all seats could be filled by the Institute subsequently	Entire fee less deductions on pro-rata basis the Tuition fees plus direct costs incurred on the student
3.	Request received after the commencement of the program & all seats could not be filled	No Refund

- m) Candidate shall apply for cancellation in due format available with DYPU Pune and submit signed copy of application in person to DYPU Student Section.
- n) After receiving admission cancellation request from the candidate, the concern department of DYPU shall cancel the admission immediately and give the acknowledgement of cancellation of admission.

Important Contacts

Website	www.dypatiluniversitypune.edu.in
E- Mail	admissions@dypatiluniversitypune.edu.in
	info@dypatiluniversitypune.edu.in
Admission Enquiry Mobile No	8448444230
Technical Helpline No	8104502268
Phone No	020-71533830

Guidelines for Anti-Ragging

- 11) Ragging within or outside of DYPU Pune Campus is prohibited.
- 12) Ragging is a Criminal Offence Punishable. Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside the University Campus will be punishable by Law Resulting in Imprisonment and / or Penalty as per University Grants Commission Circulation No. F1-16 / 2009 (CPP II), dated September 2009 as per the order of Hon. Supreme court Of India vide ref no.: In SLP No. 24295 of 2006 & Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging.



D Y PATIL
UNIVERSITY

PUNE | AMBI

॥ ज्ञानधीनं जगत् सर्वम ॥

Section 6

6.2 Annexure XXV- Student Entrance Details for Admission

D Y Patil University Pune Ambi
MIDC Road, Ambi, Pune
www.dypatiluniversitypune.edu.in

Ref No DYPU/Reg/Adm/2023/

Fee Structure for UG and PG Programs

Programme / Course	Entrance Exam
Bachelor of Architecture (B Arch)	NATA or Other competitive Exam
Master of Architecture (M Arch)	MAH-M. ARCH-CET, PERA or equivalent entrance exams
Bachelor of Design (B Design)	UCEED/NID, PERA or an equivalent examination
Master of Design (M.Design)	UCEED/NID. PERA or an equivalent entrance examination
B.Sc. in Hospitality Studies (HS)	DYPU Criteria, PERA
B.Sc. in Hospitality Studies (CM)	DYPU Criteria, PERA
Bachelor of Business Administration and Bachelor of Legislative Law (BBA LLB)	CET, CLAT, PERA or any equivalent entrance examination
Bachelor of Legislative Law (LLB)	CET, CLAT,PERA or any equivalent entrance examination
Bachelor of Business Administration (BBA)	CET,PERA or an equivalent entrance examination
Bachelor in Computer Applications (BCA)	CET, PERA or an equivalent entrance examination
Master of Business Administration (MBA)	CET, PERA or an equivalent entrance examination
Master of Computer Applications (MCA)	CET, PERA or an equivalent entrance examination
DSY B.Pharmacy (Lateral Entry B.Pharm)	DYPU Criteria
Diploma in Pharmacy (D Pharm)	CET, PERA or any equivalent entrance examination



Programme / Course	Entrance Exam
Computer Engineering	JEE, MHCET, PERA or any other entrance exam
Information Technology	
Computer Science & Engineering (AI-ML)	
Artificial Intelligence And Data Science	
Computer Aided Design And Manufacture	
Civil Engineering With Computer Application	
Electronics And Computer Engineering	
Industrial Engineering	
Electrical And Computer Engineering	
Computer Engineering	JEE, MHCET, PERA or any other entrance exam
Mechanical Engineering Design	
Construction Management	
Signal Processing	
VLSI And Embedded Systems	
Heat Power Engineering	



D Y PATIL
UNIVERSITY

PUNE | AMBI

॥ ज्ञानधीनं जगत् सर्वम ॥

Section 6

6.4 Annexure: Refer XXIV- Admission Eligibility Criteria

D Y Patil University Pune Ambi
MIDC Road, Ambi, Pune
www.dypatiluniversitypune.edu.in

D Y Patil University

Programme / Course	Eligibility Criteria	Entrance Exam	Seats	Annual Fees
Bachelor of Architecture (B Arch)	HSC 50% As per Norms of Council of Architecture (CoA)	NATA or Other competitive Exam	40	Rs. 1,50,000 /-.
Master of Architecture (M Arch)	B, Arch (Graduation) 50%	MAH-M. ARCH-CET or equivalent entrance exams	20	Rs. 1,75,000/-
Bachelor of Design (B Design)	HSC General Category 45% Reserved Category 40%	UCEED/NID or an equivalent examination	40	Rs. 2,00,000/-
Master of Design (M.Design)	B.Dessign (Graduation) 50%	UCEED/NID or an equivalent entrance examination	20	Rs. 2,00,000/-
B.Sc. in Hospitality Studies (HS)	HSC General Category 45% Reserved Category 40%	DYPU Criteria	30	Rs. 90,000/-
B.Sc. in Hospitality Studies (CM)	HSC General Category 45% Reserved Category 40%	DYPU Criteria	30	Rs. 90,000/-
Bachelor of Business Administration and Bachelor of Legislative Law (BBA LLB)	HSC 45%	CET, CLAT or any equivalent entrance examination	60	Rs. 90,000/-
Bachelor of Legislative Law (LLB)	HSC 45%	CET, CLAT or any equivalent entrance examination	60	Rs. 1,00,000/-
Bachelor of Business Administration (BBA)	HSC	CET or an equivalent entrance examination	120	Rs. 90,000/-
Bachelor in Computer Applications (BCA)	HSC	CET or an equivalent entrance examination	120	Rs. 90,000/-
Master of Business Administration (MBA)	Any Graduate General Category 50% Reserved Category 45%	CET or an equivalent entrance examination	120	Rs. 1,50,000/-



Programme / Course	Eligibility Criteria	Entrance Exam	Seats	Annual Fees
Master of Computer Applications (MCA)	Any Graduate General 50% Reserved Category 45%	CET or an equivalent entrance examination	120	Rs. 1,00,000/-
DSY B.Pharmacy (Lateral Entry B.Pharm)	D. Pharmacy General Category 45% Reserved Category 40%	DYPU Criteria	20	Rs. 1,75,000/-
Diploma in Pharmacy (D Pharm)	HSC	10+2 with PCB or PCM CET or any equivalent entrance examination	60	Rs. 1,50,000/-
Bachelor of Pharmacy (B Pharm)	HSC PCB or PCM General Category 45% Reserved Category 40%	10+2 with PCB or PCM CET or any equivalent entrance examination	60	Rs. 1,75,000/-
B. Tech				
Computer Engineering	HSC General Category 45% Reserved Category 40%	Qualified 10+2 or Diploma JEE, MHCET or any other entrance exam	180	Rs. 2,00,000/-
Information Technology			120	Rs. 2,00,000/-
Computer Science & Engineering (AI-ML)			60	Rs. 2,00,000/-
Artificial Intelligence And Data Science			60	Rs. 2,00,000/-
Computer Aided Design And Manufacture			120	Rs. 1,35,000/-
Civil Engineering With Computer Application			60	Rs. 1,35,000/-
Electronics And Computer Engineering			60	Rs. 1,35,000/-
Industrial Engineering			30	Rs. 1,35,000/-
Electrical And Computer Engineering			30	Rs. 1,35,000/-



D Y PATIL

UNIVERSITY

PUNE | AMBI

॥ ज्ञानधीनं जगत् सर्वम् ॥

Programme / Course	Eligibility Criteria	Entrance Exam	Seats	Annual Fees
M.Tech				
Computer Engineering	Grad General Catrgory 50% Reserved Category 45%	DYPU Criteria	12	Rs. 1,35,000/-
Mechanical Engineering Design			12	Rs. 1,35,000/-
Construction Management			12	Rs. 1,35,000/-
Signal Processing			12	Rs. 1,35,000/-
VLSI And Embedded Systems			12	Rs. 1,35,000/-
Heat Power Engineering			12	Rs. 1,35,000/-



D Y PATIL
UNIVERSITY

PUNE | AMBI

॥ ज्ञानधीनं जगत् सर्वम् ॥

Section 6

6.5 Annexure XXVI- First Statute of University

D Y Patil University Pune Ambi
MIDC Road, Ambi, Pune
www.dypatiluniversitypune.edu.in

**THE FIRST ORDINANCE OF
THE D. Y. PATIL UNIVERSITY, PUNE**

*As prescribed under section 32(1) of
the D. Y. Patil University, Pune, Act, 2019*

CONTENTS

1. Short Title and Commencement.....
2. Definitions.....
3. Admission and Enrolment of Students.....
4. Courses of Studies for Degrees, Diplomas and Certificates.....
5. Award of Degrees, Diplomas, Certificates and other Distinctions.....
6. Award of Fellowships, Scholarships, Medals and Prizes.....
7. Co-operation and Collaborations.....
8. Maintenance of discipline among Students.....
9. Migration of Students.....
10. Appointment of Examiners, Paper Setters and Moderators.....
11. Conduct of Examinations.....
12. Procedure to be Followed by Examiner during Assessment in case of suspicion of use of unfair means
13. Appointment of Unfair Means Inquiry Committee.....
14. Improvement in Academic Life of the University.....
15. The conditions of residence of the students in the hostels of the University....
16. Interpretation.....

FIRST ORDINANCE

1. Short Title and Commencement

- (1) This Ordinance may called as the First Ordinance of the D. Y. Patil University, Pune.
- (2) This Ordinance shall come into force with effect from the date they are approved by the State Government.

2. Definitions

In this ordinance, unless the context otherwise requires:

- (1) “Act” means the D. Y. Patil University, Pune, Act, 2019;
- (2) “Academic Year” means the period defined in the academic calendar prepared by University for carrying out academic and other activities for the year;
- (3) “Class” means specific group of students meeting for specific instructional courses;
- (4) “Continuing Student” means a student, who has completed at least one term, prior to the current term.
- (5) “Code of Conduct” means code published by the University for discipline;
- (6) “Course” means a prescribed set of instructions in a subject offered as a unit of studies within an academic program;
- (7) “Course Detail” means detailed scheme of a course;
- (8) “Curriculum” includes the set of academic regulations, course-structure and course-contents, nature, duration, pedagogy, syllabus, and related details of a program;
- (9) “Department” means a part of School/ Faculty offering one or more specializations/courses in the University;
- (10) “Distance Education” means education imparted by a combination of any one or more means of communication, viz. broadcasting, telecasting, correspondence courses, seminars, webinars, contact programs and any other such methodology including online courses, instructions etc.;
- (11) “Expulsion” means removal of a student from the University rolls;

- (12) “School” means combination of one or more departments of the University wherein these departments are specialized in one particular area or subject;
- (13) “Fee” means the Fee charged by the University as defined in section 2(e) of the Act.
- (14) “**Mentor**” means a faculty member who is assigned with the task of providing guidance and counselling in academic and other matters to the students;
- (15) “**Minority Institution**” means the Institution/University established and run by minorities.
- (16) “**Online Education**” means electronically supported teaching-learning for teacher student interaction and exchange of material related to academics including examinations;
- (17) “**Practical**” means classes that require students (generally in smaller groups compared to lecture) to perform certain activities that help them to test and understand what is being taught in the course of studies or otherwise;
- (18) “**Programme**” means a set of courses leading to a certificate, diploma and degree;
- (19) “**Programme Co-ordinator**” means a faculty in charge of an academic programme;
- (20) “**Roll Number/Student ID**” means a number given to every student admitted in the University;
- (21) “**Sponsoring Body**” means the D. Y. Patil Technical Campus, Ambi MIDC Road, Maval, Talegaon Dabhade, Maharashtra 410 506 under the Companies Act, 2013 having its registered office at Sr. Nos. 124 and 126;
- (1) “**Suspension of student**” means withdrawal of the right of access of the student to all or some of the facilities and / or premises of the University as an interim measure pending investigation and/or enquiry;
- (2) “**Term**” means Academic year or a part of academic year and includes Semester/Trimester/Other duration, wherever applicable;
- (3) “**Tutorial**” means a class that offers students (generally in smaller groups compared to lectures) an opportunity to discuss in detail about the subjects taught, ask questions with their classmates and the teacher;
- (4) “**University**” means the D. Y. Patil University, Pune;
- (5) “**UGC**” means University Grants Commission;
- (6) Words and expressions used in This Ordinance but not defined shall have the same meaning respectively as assigned to them in the Act and/or Statutes.

3. Admission and Enrolment of Students

- (1) The admission criteria would be as decided by the Board of Management and published in the admission prospectus from time to time according to the provisions of the Act. Admission schedule shall be published by the University at least two months before the commencement of the academic session.
- (2) Enrolment of the provisionally admitted and continuing students shall be done by the Admission Committee as per the dates notified in Academic calendar each year.

4. Programmes of Studies for Certificates, Diplomas and Degrees

- (1) The University shall offer Certificate, Diploma, Under Graduate, Post Graduate and Doctoral programmes in the subjects under respective faculties as mentioned in the First Statutes.
- (2) The nomenclature of various degrees shall be as specified by the University Grants Commission from time to time, by notification in the Official Gazette.
- (3) The structure and duration of the Academic programs shall be as approved by the Board of Management on the recommendation of Academic Council.
- (4) The Registrar shall make appropriate provisions for admission through lateral entry or transfer of credits on the recommendations of the Dean of the concerned faculty/school.
- (5) The University may also run courses of study through distance learning, correspondence and in online or any other technological mode with appropriate approvals of competent authorities. The guidelines of University Grants Commission prescribed from time to time, shall be followed.
- (6) The University may also offer part time Diploma and Certificate programs of shorter durations in various faculties /disciplines which can be completed simultaneously with full time under-graduate /post-graduate diploma/degree programs.

5. Award of Degrees, Diplomas, Certificates and other Distinctions

- (1) The Governing Body, on the recommendation of the Board of Management and Academic Council, shall approve the degrees, diplomas and other distinctions to be conferred.

- (2) The Academic Council shall approve the text and the format of the degrees, diploma and certificates.
- (3) The Statement of Marks / Grade Card / Transcript of Credits shall be signed / digitally signed by the Controller of Examinations and/or Registrar of the University.
- (4) The Passing Certificate, wherever necessary, shall be issued to the candidates and the same shall be signed / digitally signed by the Controller of Examinations and/or Registrar of the University.
- (5) The Degree Certificates shall be signed by the President / Vice Chancellor and/or Registrar of the University.
- (6) The University shall make provisions for establishing Academic service mechanism as per the UGC (establishment and operation ABC in higher education) regulation, 2021.
- (7) The University shall establish a system for uploading data on the Digi Locker NAD platform.

6. Award of Fellowships, Scholarships, Medals and Prizes

The Governing Body, on recommendations of the Board of Management as proposed by the Academic Council and / or Dean of the concerned Faculty, shall decide the policy for the award of fellowships, scholarships, studentships, medals and prizes.

7. Co-operation and Collaborations

The University may cooperate and collaborate with other Universities, Institutions, Centres of Excellence, Industries, Research & Development organizations and 'Persons of Eminence' or such other organizations as deemed appropriate on mutually accepted terms and conditions in the following areas:

- (1) Establishment of University Centre abroad subject to necessary approvals from Central Government, State Government and concerned competent authorities;
- (2) Joint Research projects;
- (3) Exchange of teaching staff, research staff and students;
- (4) Twinning programme, Articulation of syllabus, Exchange of students at Under Graduate, Post Graduate level and higher levels under credit transfer arrangement as per the guidelines published by concerned regulating body from time to time.

- (5) Sharing of course and instruction materials;
- (6) Developing e-courses for interactive and integrated learning;
- (7) Sharing of Library, Laboratory and other learning resources;
- (8) Joint arrangement for:
 - (i) Holding Conferences, Seminars and Workshops;
 - (ii) Training and Internship Programs;
 - (iii) Skill Development & Vocational Courses;
 - (iv) Refresher and continuing education Courses;
 - (v) Expert lectures;
 - (vi) Any other activities of mutual interest.
- (9) The scope and the terms and conditions of cooperation and collaboration shall be as approved by the Governing Body on recommendations of the Board of Management and/or the Academic Council from time to time.

8. Maintenance of Discipline among Students

- (1) All powers relating to maintenance and enforcement of discipline, and on approval of Vice Chancellor taking disciplinary action against the students shall vest in the Chairperson of the committee constituted by the Vice- Chancellor for the purpose.
- (2) The Vice-Chancellor may delegate his powers to the Heads of the respective Faculty/ Departments pertaining to the disciplinary control over the students.
- (3) A disciplinary Committee shall be constituted by the Vice-Chancellor to help maintain discipline on the premises of the campus including hostels and avoid acts of indiscipline and ragging of students.

9. Migration of Students

Inter-university migration of the students may be allowed by the Registrar on the recommendation of the concerned Dean with the approval of the Vice- Chancellor or an Equivalence committee appointed by the Vice Chancellor, if required.

10. Appointment of Examiners, Paper Setters and Moderators

- (1) The Board of Examinations shall lay down the guidelines for eligibility criteria including qualifications, experience of teaching or research etc. for appointment of examiners, paper setters, jury, referee, moderators and super moderators, supervisors, invigilators, junior supervisors, senior supervisors, etc.
- (2) The Board of Studies shall prepare a panel of eligible teachers as paper setters, examiners and moderators for various courses of study as per the guidelines of respective programs/courses.
- (3) The Dean of the Faculty/School concerned shall table such panel in the meeting of the Board of Examinations for approval.
- (4) The Board of Examinations shall appoint for various courses of study, as suggested by Board of Studies, the papers setters, examiners and moderators for specified term.

11. Conduct of Examinations

- (1) The Controller of Examinations shall make necessary arrangements for smooth conduct of examinations such as arrangements for stationery required, making seating arrangement of examinees, appointment of Invigilator or Jr. Supervisor, distribution and collection of answer books and question paper wherever necessary.
- (2) The invigilators and other support staff shall do all the necessary administrative work as may be assigned by the Controller of Examinations.
- (3) The Controller of Examinations shall ensure that the students are not resorting to unfair means and practices.
- (4) In case of evaluations for other than written examinations, the Teacher-in-charge / Teacher nominated by the Vice Chancellor, shall conduct the process of examination as deemed fit.
- (5) The Board of Examinations shall be the competent authority to take disciplinary action against a student for misconduct and use of unfair means related to the Examinations of the University.
- (6) The Board of Examinations shall be the competent authority to take disciplinary action against an employee for lapses related to the examinations of the University.

12. Procedure to be followed by Examiner during Assessment in case of suspicion of use of unfair means

- (1) If the examiner at the time of assessment of answer book suspects that there is a prima-facie evidence that the students whose answer books the examiner is assessing appears to have resorted to unfair means in the examination, the Examiner shall forward his report, along with the evidence, to the Controller of Examinations with his opinion in a separate confidential sealed envelope marked as "suspected unfair means case".
- (2) Cases of unfair means reported to the University by the invigilators or the examination staff shall be inquired into by the Unfair Means Committee appointed by the Board of Examinations.
- (3) Examination Results of the concerned students involved in such cases shall be held in reserve/ withheld till the Board of Examinations take the final decision in the matter and the concerned students shall be informed accordingly.

13. Appointment of Unfair Means Enquiry Committee

- (1) For the purpose of investigating unfair means resorted to by students at the University Examination, the Board of Examinations shall appoint the Unfair Means Enquiry Committee consisting of at least three members., out of which at least one shall be a woman.
- (2) The unfair means enquiry committee shall give an opportunity to the student of being heard. The committee if proposes any penal action shall again give an opportunity to the student of being heard on the proposed penal action. The committee shall submit its recommendations in the form of a report to the Board of Examinations for its consideration and decision.

14. Improvement in Academic Life of the University

- (1) With a view to improve academic life of the University, the Academic Council on the basis of the feedback from the students, teachers, authorities and other stakeholders of the University or as per need of the hour, shall constitute various committees for the purpose.
- (2) The Academic Council shall recommend the compositions and functions of such committees. The Vice Chancellor shall give effect to such recommendations of the Academic Council. The committees shall periodically submit their report to the Academic Council.

15. The conditions of residence of the students in the hostels of the University

- (1) The University shall endeavour to make available suitable facilities for the residence of the students of the University.
- (2) The admission to the Hostels shall be made by the Chief Warden in consultation with the Registrar or such other officer of the University as appointed by the Vice Chancellor in this regard.
- (3) The Hostels shall be supervised by Rector or Warden/Resident Counselor appointed by the Competent Authority of the University who shall oversee the discipline among the residents of the Hostels.
- (4) The University shall prescribe Ordinance for proper maintenance and smooth functioning of the Hostels.

16. Interpretation

Any question relating to clarification or interpretation related to any of the provision of This Ordinance shall be referred to the Governing Body on the recommendations of Board of Management whose decision shall be final and binding.



D Y PATIL
UNIVERSITY

PUNE | AMBI

॥ ज्ञानधीनं जगत् सर्वम् ॥

Section 6

6.7 Annexure: Refer XXIV for NRI & Overseas Student Admission (Admission Handbook)

D Y Patil University Pune Ambi
MIDC Road, Ambi, Pune
www.dypatiluniversitypune.edu.in